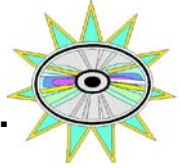


PPiDVD ORDER FORM



Preserve your most Cherished Memories "Permanently" on DVD.

PPiDVD specializes in providing DVD Transfer for Individuals. These products Include professional quality transfers of video tape and photographs to DVDs that will play in virtually all commercial home DVD players. A variety of products are available at a variety of reasonable prices. *Special pricing for 3 or more DVD's.*

Basic DVD transfers starting at \$40.00 include the following:

- ❖ Transfer up to 2 hours of **Video** from a single video (VHS, 8MM, Hi8, Digital 8, or DV) tape to a single DVD.
 - MPEG 2 Encoding for High-Quality Professional Results.
 - All DVDs have a Custom Opening Title Page.
 - Optional Personalized DVD cover with title and picture. Please provide a print.
- ❖ Scan and transfer up to 80 **photographs, slides, or negatives** to a DVD. Additional pictures can be added to the same DVD at low cost.
 - Color adjusted and restored on all photos.
 - Many cracks and blemishes cleaned up or totally removed.
 - Photographs are presented in Slideshow format.
 - Background music soundtracks included at no additional charge.
 - Prints must all be one size no larger than 4" X 6". *Odd sizes are slightly more.*

Birthdays



Weddings

Customized DVD transfers include the following:

- ❖ **Video and Photographs** (prints/slides/negatives) transferred to a single DVD.
 - Personalized DVD cover with title and picture. Please provide a print.
 - Plays on all popular DVD Players.
 - Select Video or Slideshow Chapters with your DVD Player Remote.



Vacations

Please complete all information

Last Name _____ First Name _____
Daytime Phone (Required) _____ Email _____
Address _____ City, ST, Zip _____
Description _____
Signature _____ Date _____

Please be sure to complete the accompanying order form!

**Proactive Publishing Inc.
54 Lakeview Ave.
Ringwood, NJ 07456-2105**

Phone: (973) 962-7978 WWW.PPiDVD.COM Fax: (973) 962-0672

Order Form:

| Video Tapes | Qty. | Price | Amount |
|---|-------------|----------------|---------------|
| Video Tape to DVD Transfer – Up to 2 Hours from up to 2 Tapes | | \$40.00 | |
| Additional DVD if Video output is greater than 2 Hours | | \$25.00 | |
| Additional Source Video Tape | | \$ 5.00 | |
| Keep Copy on File for Reorder (6 to 12 months) | | \$10.00 | |
| Slides/Prints/Negatives¹ | | | |
| Slides/Prints/Negatives scanned to DVD – First 100 Included ¹ | | \$40.00 | |
| Digital Photos Burned to DVD – First 80 Included | | \$22.95 | |
| Customized DVDs¹ | | | |
| Customized – Video and 80 Photos on same DVD ¹ | | \$69.95 | |
| Customized – Video and 150 Photos on same DVD ¹ | | \$99.95 | |
| Extras and Add-ons | | | |
| Additional Pictures added to Photo or Customized DVDs ¹ | | \$ 0.40 | |
| Prints larger than 4" X 6" or odd sizes | | \$ 0.60 | |
| Additional Copy of any DVD(s) listed above | | \$10.00 | |
| | | | |
| N.J. State Sales Tax at 6.00% | | 6% | |
| Mailing (\$6.00 for 1st DVD and \$1.00 each additional DVD) | | \$ 6.00 | |
| Total Including Sales Tax and Mailing | | | |

¹ All photos must be the same size and no larger than 4" X 6".

Mailing Instructions

Proactive Publishing is currently locating drop-off points throughout Northern New Jersey. Currently Video Cassettes and Photographic materials need to be mailed to our location or driven to Ringwood, NJ. A kit of 4 plastic VHS size reusable protective cases with packing instructions and shipping labels can be acquired from PPIDVD for \$5.00 plus \$3.00 mailing charge.

Call **PPIDVD** at **(973) 962-7978** for additional information or send all orders for DVDs or Protective Shipping Kits to our Ringwood address:

PPIDVD
54 Lakeview Ave.
Ringwood, NJ 07456

Instructions for Basic DVD Transfers

Copies of the original tape are **not** as good quality as original master tapes. Please make sure to provide only original master video tapes.

- ❖ Label your tapes and each set of pictures (slides/prints/negatives). Write a unique ID on each tape cartridge or on each set of pictures.
- ❖ Fully rewind each tape and set the VCR or camera counter to zero (00:00:00).
- ❖ Write down the time of the end of the video to be transferred.
- ❖ Include your desired **NAME** for each DVD ordered with each video tape or set of pictures.

When mailing video tape, slides, or prints, please make sure they are adequately protected for mailing.

All work or processing is performed on premises. Please make sure your pictures are adequately protected for shipping or call for Protective Kits and available drop-off locations.

Instructions for Your Customized DVDs

Copies of the original tape are **not** as good quality as original master tapes. Please make sure to provide only original master video tapes.

- ❖ Label your tapes and each set of pictures (slides/prints/negatives). Write a unique ID on each tape cartridge and on each set of pictures.
- ❖ Fully rewind each tape and set the VCR or camera counter to zero (00:00:00).
- ❖ Do not write anything in the **Sequence to Record to DVD** boxes until later. Complete the first 2 columns in the table below by writing down the unique Video ID and play the tape to locate the exact time of the beginning of the video (Chapter 1) and up to two additional optional chapters in the table below. For example, for a wedding video you may choose the beginning of the ceremony for Chapter 1 and the start of the Reception for Chapter 2.
- ❖ Write down the time of the end of the video to be copied.
- ❖ Write in the Picture Set(s) ID, the number of Pictures, and how many seconds to display each picture. Display time must be 5 or more seconds and 10 seconds is recommended.

| Video Chapters | Tape ID | Time | | Sequence to Record to DVD |
|---------------------------------|-------------------------|---|---------------------------------|----------------------------------|
| Start Chapter 1 (Required) | | _____ | :_____ | :_____ |
| Start Chapter 2 (Optional) | | _____ | :_____ | :_____ |
| Start Chapter 3 (Optional) | | _____ | :_____ | :_____ |
| End of Video (Required) | | _____ | :_____ | :_____ |
| Slides/Prints | Picture Set ID | Number of Pictures | Seconds between Pictures | Sequence to Record to DVD |
| Slides/Prints set 1 (Required) | | | | |
| Slides/Prints set 2 (Optional) | | | | |
| Cover Picture | Select One -- ID | Video Counter or Picture Label for DVD Cover | | |
| Cover Picture from Video – or – | | _____ | :_____ | :_____ |
| Cover Picture from Slide/Print | | Label: _____ | | |

- ❖ Select a **single** frame from your video **or** picture from your slides/prints to be used on the DVD cover.
 - If you choose a cover picture from video -- Provide the Video ID and the exact time on your VCR counter for that picture in the space provided under Cover Picture.
 - If you choose a cover picture from your slides/prints -- Write an identifying number or label on the border of the slide or back of the print and provide that information in the **label** field above.
- ❖ You can add optional Chapters (Bookmarks) on the DVD Menu. Our software can automatically detect scene changes in your video or chapters can be added every 5 or 10 minutes. Please indicate whether you would like additional chapters on your DVD Menu:

Scene Change
 5 Minutes
 10 Minutes
 None

Selecting **None** will provide Chapters for each Video ID or Slide/Print Set only.
- ❖ Fill in the boxes under Sequence to Record to DVD to identify what order your Chapters and Picture Sets will be recorded on the DVD. Use numbers 1, 2, 3, etc. or letters A, B, C, etc.

If you mail tape, slides, or prints, please make sure they are adequately protected for shipments. Inexpensive protective plastic VHS cases can be purchased for protecting tapes and they are also excellent for packing prints and slides. Call (973) 962-7978 with questions.